

**DRUG-FREE SCHOOLS AND CAMPUSES REGULATIONS  
EDGAR Part 86 (Education Department General Administrative Regulations)**

**BIENNIAL REVIEW REPORT  
2022-2024  
(Fall 2022, Spring 2023, Fall 2023, Spring 2024)**

**INTRODUCTION:**

Montgomery County Community College is in compliance with the Drug-Free Schools and Campuses Regulations. This report has been prepared by representatives from Academic Affairs, Human Resources, Student Life, the Wellness Center, and Campus Safety in evidence of that compliance.

**OBJECTIVES:**

The objectives of this review as outlined in the U.S. Department of Education manual, “Complying with the Drug-Free Schools and Campuses Regulations,” are:

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**B. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.**

Students: **YES**      Staff/Faculty: **YES**

**C. A description of applicable legal sanctions under local, state, or federal law.**

Students: **YES**      Staff/Faculty: **YES**

**D. A description of applicable counseling, treatment, rehabilitation or re-entry programs.**

Students: **YES**      Staff/Faculty: **YES**

**E. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions.**

Students: **YES**      Staff/Faculty: **YES**

**3. Are the above materials distributed to students in one of the following ways?**

**A. E-mailed:**

**Yes.**

Each year, Campus Safety emails all registered students, as of October 1<sup>st</sup>, a weblink to the Annual Security Report which contains the College's Drug and Alcohol Abuse Prevention Policy (5.5).

**B. Through campus post office boxes:**

**No.**

The College is not a residential campus and does not provide individual student mailboxes.

**C. Class schedules which are mailed to each student:**

includes the Drug and Alcohol Abuse Prevention Policy (5.5) as well as sanctions for violating this policy which are outlined in the Student Code of Conduct.

**E.** In another manner:

**Yes.**

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**8. Does the institution's distribution plan make provisions for providing these materials**

**Employees:**

No employee situations occurred involving drug or alcohol use/abuse during the period under review.

**Students:**

In Fall 2022, a student came to campus intoxicated on the first day of class. The student met with Campus Safety and the Dean of Students. The student was then picked up from campus and departed. The student did not attend classes moving forward.

**10. Who is responsible for conducting these biennial reviews?**

The Director of Student Life leads members of the College administration including the Director of Campus Safety, Administrative Director for Academic Initiatives, the Director of the Wellness Center, and the Dean of Students, in responsibility for conducting the biennial review. Representatives from other areas of the College, such as Engagement and Student Experience, Campus Safety, Student Life, Academic Affairs, the Wellness Center, and Human Resources, are involved as collaborative resources throughout the year. If the biennial review committee has any proposed revisions to the Board of Trustees approved Drug and Alcohol Abuse Prevention Policy (5.5), the College's Policy Development Policy (1.3) will guide the biennial review committee on submission of any revisions to this policy.

**11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?**

**Yes.**

If requested, Montgomery County Community College would make available to the Secretary and the public a copy of each requested item in the drug prevention policy and the results of the biennial review. The College currently does make these items available on the College weblink.

**12. Where is the biennial review documentation located?**

The report is located on the on the College's Campus Safety webpage located at: <http://www.mc3.edu/campus-life/safety>

Preparation of the 2022-2024 Biennial Review Report included several interactive campus meetings (**refer to pages 10 19**) with key representatives from the following functional areas of the College: Engagement and Student Experience, Human Resources, Academic Affairs, and Campus Safety. Meetings were held as follows:

- A. 10/27/2022
- B. 7/27/2023

- C. 4/19/2024
- D. 5/30/2024
- E. 6/11/2024

This report was prepared by the Director of Student Life with support of the biennial review committee and additional outreach to members of the College community for further context and information.

**13. Comments:**

- A. Montgomery County Community College is a commuter institution with multiple campuses and no residence halls. The Board of Trustees approved Drug and Alcohol Abuse Prevention Policy (5.5) was revised in June 2023. Alcoholic beverages shall not be bought, consumed, or sold at the College, except as authorized by the President of the College or as outlined within the Policy Exception in the Drug and Alcohol Abuse Prevention Policy (5.5).
- B. Integration of Alcohol & Drug education is evident across the College in many classes: “Drug & Alcohol Treatment Process - Introduction,” a three-credit course offered through the Human Services Program is a requirement for graduation in both the Addiction Certificate program (36 credits) and Concentration in Addictions A.A.S. degree program (64 credits). It can also be taken as an elective in other programs, including the Psychology A.S. program. PSY 217, Drugs-Their Use & Abuse is also another course that

- E. Refer to pages 21-24** for a list of educational programs/events held during 2022-2024 related to and/or included information regarding drug and alcohol use/abuse, health risks, prevention strategies and resources available to assist students and employees.
  
- F. Provide Naloxone online training** for any College employee,

initiatives, including the Montco Collegiate Recovery Community (CRC). Continue distribution of information regarding student support



- Lead; Director of Student Life
  - The objective of this orientation page is to provide students with a central location online to learn about student success resources, including drug and alcohol abuse prevention resources. Additionally, evaluating options on how students can acknowledge and accept policies of the College. is an accountability measure to ensure students understand the policies.
  
- vi. Launch an online suggestion box for students to provide feedback to the College about their student experience including, but not limited to, the drug prevention program.
  - Lead; Director of Student Life
    - The objective of the online suggestion box is to allow students to provide feedback about the College’s drug prevention program as well as their overall student experience so that the College can determine effectiveness, implement necessary changes, and evaluate if further integration of drug and alcohol abuse prevention education is needed.
  
- b. Ongoing/Continued
  - i. Collaborate with Institutional Effectiveness to conduct student and employee surveys as well as student focus groups every two years and

- ii. Coordinate ongoing educational programs for students and employees to support awareness of drug and alcohol use/abuse and prevention strategies, as well as resources available to assist those dealing with issues related to drug and alcohol use/abuse.
  - Lead for student programs; Director of the Wellness Center
  - Lead for employees: Human Resources
    - Continued education and outreach is necessary to bring awareness to not only the issue of substance use disorder, overdose, and mental health, but also to reduce stigma associated with seeking help for these issues. Since the inception of the Montco CRC program, Montco has increased the number of workshops, events, and activities aimed at raising awareness of these issues.
    - In the past two years (2022-2024), Montco hosted 33 educational and awareness events specific to substance use and SUD resources, which is a 313% increase from the 2020-2022 report when eight (8) such events were held during that two-year reporting period.

**15. Outcomes**

- A. In Spring 2024, a representative from the POWER program was added to the biennial review committee and will continue to serve in this capacity. The POWER program staff come into regular contact with students who have self-identified as being in substance use recovery. As such, POWER staff run programming and have insight into the needs of these students.
- B. In the 2020-2022 Biennial Report, a recommendation was made to identify attendance at drug and alcohol abuse prevention activities. Attendance at drug and alcohol abuse prevention events is listed in each event description in “Drug and Alcohol & Prevention Activities” section of this report.

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**Report Prepared on November 15, 2024, by:**

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**Department:** Campus Safety

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**Signature:** \_\_\_\_\_  
**Dr. Victoria L. Bastecki-Perez, President**

**Date:** \_\_\_\_\_



Next month we will be seeking suggestions on programs, education, presentations, and partnerships that relate to this report.

- Correction: The biennial review committee did not meet again until July 2023 to discuss these items.

Please give any feedback on leadership for the next report.

Meeting ended at 2:37pm



Drug & Alcohol Biennial Review Report Meeting

July 27, 2023

Microsoft Teams Video Conference

Meeting began at: 2:00pm

Attendance: Tyler Steffy, Katina Faulk, Lee Allen, Sam Coleman, Nichole Kang, Cheryl Williams, and Diana McGuire

There is a big emphasis this coming school year on retention. Sam will be spearheading this project and Student Life will be involved in the effort. Something that happens on our campus which influences the opportunity to register for needed courses is a general practice of students coming late to register. They come close to the beginning of the semester. When there is late registration, it is hard to ensure that needed courses will be available. This can pose a problem for students who are close to graduation and who need to take specific courses which have

limited openings.

This Committee is still working on reports on drug and alcohol abuse activity. Phil sent a reminder recently that the Department of Education mandates certain types of reports which are required. Some of these types of reports are still pending.

There was a question about the occurrence of any drug or alcohol abuse incidents on our campus this summer. Lee said, regarding summer drug incidences, that there was a person apprehended who had possession of heroin, but this person was not a student and was only near the campus, on the sidewalk adjacent to North Hall. Marijuana appears to be the most available drug, as it is used socially off campus. As for alcohol use, the campus is a semi-free area.

What is the status of the effort to decriminalize marijuana? The answer is: even though marijuana is still illegal to use, it appears that users are not being charged for possession of a small amount. Some offenders are receiving misdemeanor charges or may not be charged.

Cheryl said that there is a plan to continue educational modules through Vector. Sam wants to run modules on alcohol sanctions. The plan is to invite new students to view the modules. Orientation would be the time to present drug and alcohol abuse sanctions to employees. It can also be used if someone is cited for an infraction. Nichole will be consulted to discuss this matter.

Katina was asked to continue to gather information from the academic areas on any drug and alcohol abuse education in their curriculum or in any co-curricular initiatives. Pam Roberts ran something in the past in Health Sciences on campus. It will be necessary to check with the Health and Science Center for their plans. It is important to record and acknowledge actions in the report. There are currently no events planned from Human Resources, but new employee training occurs monthly and touches on the policy and the new employee orientation Canvas course that is being developed will include information. The Student Life handbook will need to have items checked for coverage also.

This coming year there will be monthly meetings throughout the school year. There will be no meeting in August, but meetings will resume in September. In the next meeting, we will review the yes/no questions from the report. Tyler is keeping a folder to collect reportable items. Please refer any items to him at any time. Also, everyone is urged to add any new members.

- Correction: The biennial review committee did not meet until April 2024 to address these items. The biennial review committee will meet once in the fall after a report has been submitted, once in the spring of a non-reporting year, once in the fall of a non-reporting

Drug & Alcohol Biennial Review Report Meeting

April 19, 2024

Microsoft Teams Video Conference

Meeting began at: 10:03AM

Attendance: Lee Allan, Dominic Ciccimaro, Katina Faulk, Nichole Kang, Tyler Steffy, Cheryl Williams, and Diana McGuire

Tyler announced that the copy of the report from the last session was sent back so the report is yet to be posted. The reason that the report from 2020-2022 was sent back is that the Director of Student Life had not made some of the necessary edits for posting in January 2023. Tyler is planning to meet with the right people to identify priorities and to resolve the issue. The first





## Drug & Alcohol Biennial Review Report

May 30, 2024

Microsoft Teams Video Conference

Meeting began at 10:03am

Attendance: Lee Allen, Katina Faulk, Nichole Kang, Tyler Steffy, Cheryl Williams, and Diana McGuire

Tyler gave a report on the status of the completion of the report. Since the processing of comments and edits has been running behind, the last report needs to be completed. The purpose of this meeting is to get consensus for a proposed final version to submit to leadership.

One question we pondered was the proper terminology.

strategy. It is all that we do in compliance with the program, the education provided towards preventing drug and alcohol abuse. This discussion was not in reference to the College's Drug and Alcohol Abuse Prevention Policy (5.5) but rather the terminology utilized in referring to the compliance items in EDGAR Part 86.

Surveys for employees only providing recovery support recommendations.

Use the Collegiate Recovery Committee.

Seek grant funding.

Use SEP (Supervisory Effective Program)

Request Educational Partnerships from the /POWER program.

Question to Cheryl: were any Sexual Violence Workshops offered? Yes, two were offered: Laurel House and a second organization.

Question about the Students Supporting Students program in 2022-2024: They met in 2023.

The EVERFI program has stopped.

Wellness Wednesdays are general. Nutrition counseling - weekly on Wednesday.

Katina said all the related courses are continuing.

We had a tobacco free campus during 2023.

Timely Care has changed.

Tyler is working on presenting a final version tomorrow for review by the committee and a final version next Friday to present for review and return.

Meeting ended at 10:46am

## Drug & Alcohol Biennial Review Report

June 11, 2024

Microsoft Teams Video Conference

Meeting began at 11:02am

Attendance: Lee Allan, Dominic Ciccimaro, Regina Fetterolf, Nichole Kang, Tyler Steffy, Cheryl Williams, and Diana McGuire

Tyler shared the proposed final draft of “Drug-Free Schools and Campus Regulations.” This document is close to being ready for the final steps of approval. When the Committee has completed this review, it will be submitted for further approvals. It will be reviewed and approved by the Board of Trustees and the President. It may take until October or November to

Nichole said she still agrster /Type ((t)e6 (i)- we .9)-6 (l)-6 (l)-t 6 (l)-tilllt6 (l)- 6 (l)- llte saaig-5 (t)-ta6 (i)- a-Ce



## **Drug & Alcohol Abuse & Prevention Activities**

**From July 2022 Through May 2024**

### Montco Collegiate Recovery Community (CRC)

- In August 2022, the Wellness Center launched the Montco Collegiate Recovery Community (Montco CRC) program. The main goal is to provide a network of resources to support students in recovery to assist in preventing relapse and to improve academic persistence and success. Throughout the year, Montco CRC hosts tabling events at activities to reduce the stigma around recovery.
  - 10/18/22 Taking the Stigma out of Recovery Language workshop (Wellness) Virtual only. Two (2) students and fifteen staff/faculty attended.
  - 11/15/22 Decoration Station tabling – recovery conversations through art (Wellness). Blue Bell campus. Seventy-five (75) students and five (5) faculty/staff attended.

- 11/16/22 Decoration Station tabling





### Courses that incorporate drug and alcohol training

- These courses were offered in fall, spring, and summer semesters.
  - ESW 236 - Personal Health and Wellness
  - ESW/PSY 255 - Human Sexuality
  - ESW 245 - Safety and First Aid
  - ESW 206 - Basic Nutrition
  - ESW 215-Care and Prevention (Offered only in Spring semesters)

### Narcan Training

- Campus Safety, Nursing students, and Police Academy cadets all were provided training on Naloxone.
- Optional professional development opportunities were offered to students/staff/faculty across the campuses:
  - 10/13/22 Opioid Overdose Prevention training was offered by Prevention Education Solutions. Ten (10) students and 30 staff/faculty attended. A link to order free Naloxone was provided to all attendees.
  - 2/22/23 Opioid Overdose Prevention training was offered by Prevention Education Solutions (Blue Bell and virtual). Three (3) students and 20 staff/faculty attended. Free Naloxone was provided to in-person attendees and a link to order free Naloxone was provided to virtual attendees.
  - 12/13/23 Alcohol and Other Drugs workshop (Wellness, PES). Professional development workshop about drug/alcohol overdose symptoms and response. Pottstown campus. One (1) student and one (1) staff in attendance. Link to free ordering of Naloxone was provided to attendees.
  - 3/20/2024 Responding to Alcohol and Drug Overdose (Wellness, PES) Presentation on substance use awareness and overdose prevention in a college environment. Pottstown. No Attendants.
  - 3/21/2024 Responding to Alcohol and Drug Overdose (Wellness, PES) Presentation on substance use awareness and overdose prevention in a college environment. Blue Bell Campus. One (1) student and (1) Faculty members attended. Link to free ordering of Naloxone was provided to attendees.

### POWER Program

- This program is focused on students in mental health and drug and alcohol use recovery. Students in recovery completed the Strategies for College Success course and received individual support from program staff throughout.
- 5/13/2024 – 5/15/2024 NAMI Keystone Conference –Four (4) students attended the conference in Harrisburg, PA, participating in workshops on mental health, trauma and substance use disorders support.

### Wellness Wednesday Emails

- Sponsored by Human Resources and the Center for Faculty Success to provide educational opportunities for faculty to learn about students facing mental health

### Tobacco-Free Campus Events

- 3/06/23 Kick Butts Vaping Education tabling event. Blue Bell campus. Twenty-eight (28) students and one (1) staff member attended.

### Healthy Minds Study Survey

- Surveys were sent out to Montco students to assess health and well-being.
  - Fall 2023

### TimelyCare

- MCCC has a platform which provides 24/7 online, on demand mental and physical health services through licensed providers. Online counseling and medical is provided to all, and psychiatry for those referred by TimelyCare, all at no charge to the students. Below date is an aggregate from May 2022– June 2024
  - 1,401 students registered for TimelyCare services.
  -